

# **COLORADO RIVER INDIAN TRIBES**

## Human Resources

26600 Mohave Road Parker, Arizona 85344 Telephone (928) 669-1320 \* Fax (928) 669-5263

## **VACANCY ANNOUNCEMENT**

# February 12, 2019

#33-19

Department:

Law & Order

Position:

Lateral Patrol Officer (Non-Exempt)

Reports To:

C.R.I.T. Patrol Sergeant

Salary:

D.O.E.

## Job Summary:

USDOJ has granted Colorado River Indian Tribes funding for a Lateral Patrol Officer Position. The stipulations of the grant are, the officer must commit to the position for three (3) years. Their salary and benefits will be covered by the COPS Hiring Grant Program. Even though this position is funded by an outside agency, the officer hired is responsible for adhering to the policies and procedures of the Colorado River Indian Tribes Office of Police Services and must abide by the laws of the Colorado River Indian Tribes government.

#### **Duties & Functions:**

- 1. Under the supervision of a Sergeant preserves the public peace, protects life, and property.
- 2. Prevents crime, enforces the laws of the Tribe and State Governments.
- 3. Arrests offenders, recovers property, and works cooperatively with Federal, State, County, City and Tribal Police Agencies.
- 4. Provides appropriate enforcement service.
- 5. In executing the above, the Patrol Officer may be required to work rotating shifts, know applicable tribal, state and federal laws.
- 6. Have knowledge of jurisdiction issues, and be prepared to deal with any form of emergency which threatens life.
- 7. Other duties may be assigned at the discretion of the Supervisor/Chief of Police or designee to fulfill the Department's needs, objectives and/or goals.
- 8. Follow established Tribal policies and those outlined in the Colorado River Indian Tribes Employee Handbook.

## Required Skills and Abilities:

1. Be well schooled in the use of communication and enforcement equipment and be ready to use it in a concise, appropriate manner as describes by the situation.



2. Officer must conduct themselves at all times in a proper manner, according to the rules and regulations of the Tribes and Arizona Peace Officers Standards and Training (AZPOST).

### Education & Experience Requirements:

- 1. High School Diploma or G.E.D.
- 2. AZ/CA POST certification or IPA graduate.
- 3. Must pass a general education written test, oral interview, drug screen, polygraph (lie detector) test, medical exam, physical fitness test and pass an extensive background investigation. For adjudication of the position.
- 4. Must possess a current valid driver's license throughout employment.

## Security, Clearance, and Background Requirements:

1. In accordance with P.L. 101-630, Indian Child Protection and Family Violence Prevention Act of 1990, the applicant must successfully complete a thorough background investigation and successfully complete a drug screening test prior to appointment. The background investigation may include (mot limited to) applicant screening, criminal history check (State, Federal & Tribal), credit check, work history check, education check, fingerprint check, and oral board review.

## Physical Requirement:

- 1. Applicant must be twenty-one (21) years of age.
- 2. Must successfully complete a drug screening test prior to appointment.
- 3. Physically able to perform duties assigned.
- 4. Occasionally work extended shifts as assigned, some weekends and holiday.

#### Other Requirements:

1. The applicant is required, as an incidental duty, to operate a government-owned or Tribal leased motor vehicle, in the performance of duties; therefore, a valid state driver's license is required. The applicant must also have a safe driving record within the three (3) year period of appointment, and meet the safe driving requirements of the Tribes.

#### Tribal and Indian Preference:

The Colorado River Indian Tribes has implemented a Tribal / CRIT Preference in Employment Policy. Pursuant to this Policy, applicants who possess the knowledge, skills, and abilities required by this position, and who are enrolled members of the Colorado River Indian Tribes will be given primary preference in hiring and employment for this position. Let it be known that Tribal preference is integrated into the interview and scoring process for candidates for job positions.

<u>Confidentiality</u>: All employees must uphold all principles of confidentiality to the fullest extent. This position has access to sensitive information and a breach of these principles will be grounds for immediate termination.



<u>Background Investigation</u>: This position may be subject to a criminal history background check, a suitability background check and/or a Fair Credit Reporting Act (FCRA) check. In addition, some positions are subject to a 101-630 background check in an effort to ensure compliance with Public Law 101-630 "Indian Child Protection and Family Violence Prevention Act." Candidates must be able to successfully pass all required background checks to qualify for this position.

<u>Drug Screening</u>: All applicants must successfully pass a pre-employment drug screening prior to beginning employment and will be subject to random drug testing per the CRIT Employee's Handbook, Substance Abuse Policy.

Disclaimer: The information on this position description has been designed to indicate the general nature and level of work performance by employees in this position. It is not designed to contain, or be interpreted as, a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position. Employees will be asked to perform other duties as needed.

For Employment Application visit: <a href="http://crit-nsn.gov">http://crit-nsn.gov</a>

Submit completed application to: CRIT Human Resource Department

26600 Mohave Road Parker, Arizona 85344

# APPLY: COLORADO RIVER PREFERENCE:

Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

#### C.R.I.T. Offers

Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan. Preemployment drug screening is required.

